



FINANCE COMMITTEE MINUTES

ORLEANS TOWN CLERK

K. D. Kelly, Assl.

'12 SEP 25 4:21PM

The September 13, 2012 meeting of the Orleans Finance Committee (FinCom) was convened by Chairman Ms Gwen Holden-Kelly at 7:00 pm in the Nauset Room of the Orleans Town Hall. Present and constituting a quorum were members: Mr. Dale Fuller, Mr. John Laurino, Mr. Paul Rooker, Mr. Rick Sigel, and Mr. William Weil. Members absent were Mr. Mark Carron, Mr. Larry Hayward, and Mr. Joshua Larson.

Guests

Mr. Jon Fuller, Selectmen liaison

Tribute to Walter Bennett: 0:20 on Video Tape

Chairman Holden-Kelly asked for a moment of silence concerning the passing of Walter Bennett who was a past chair the Finance committee and was well respected.

Public Comment

None

Handouts: 1:01 on Video Tape

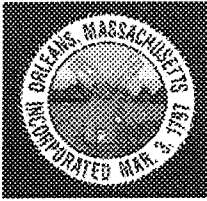
Chairman Holden-Kelly reviewed the contents of the materials handed out to Committee members, including the Department and Committee Liaison assignments, Board of Selectmen (BOS) meeting assignments, BOS schedule of important meetings for FY 2013, an updated FinCom FY 2013 issues list, and a power point presentation concerning the Rock Harbor Creek water quality management requirements.

Approval of Minutes: 4:00 on Video Tape

Since Joshua Larson was not present it was decided to hold off on the approval of the July 26th meeting minutes.

Review of FY 2013 FinCom Administrative Items: 4:44 on Video Tape

Ms. Holden-Kelly reviewed the assignments and schedules for the committee. She also reported on the recruitment of a temporary recording secretary for the January through March budget process. Ms. Myra Suchenicz will start advertising for this position in early November. Ms. Holden-Kelly also reviewed the ethics summary handout that each member must read and then submit a signed acknowledgement to the Town Clerk. Ms. Holden-Kelly also mentioned that on September 19th the BOS and FinCom will hold a public hearing concerning the FY 2014 Budget Priorities starting at 6:45PM. After that Mr. Ron Collins will give a presentation on the facility repair schedule for FY 2012, 2013 and 2014. Ms. Holden-Kelly requested that the committee stay for this presentation as we



FINANCE COMMITTEE MINUTES

will have an opportunity to ask questions. Concerning our next regular meeting on September 20th, the school committee's venue has been changed to October 25th which will give the school representatives more time to address the issues. Ms. Holden-Kelly noted that on September 24th at 7:00 PM all new committee members are required to attend the Annual Committee Orientation meeting which she also will attend. At our September 27th meeting Ms. Holden-Kelly stated that we will make preparations for the October 25th school committee review meeting.

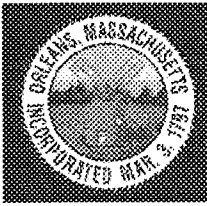
Review Ambulance and Local Receipts Schedules: 16:48 on Video Tape

Mr. D. Fuller mentioned that in mid FY 2011 the Ambulance billing was outsourced. The revenue for that year had dropped by \$100,000 from FY 2010 and for FY 2012 the receipts were back to \$622,000 which was comparable to FY 2010. Mr. Weil was asked during the upcoming budget review process to find out why the change in receipts occurred and also why the future projections of ambulance receipts drop by \$20,000 a year out to FY 2018. Mr. D. Fuller stated excluding water rates and meals tax we came in at \$212,000 or 6% over estimate for FY 2012 and meals tax came in 22% (\$51,000) over the budgeted estimate. It was noted that excise taxes have been going down due to people not purchasing new vehicles.

Review items to be discussed with the BOS concerning the FY 2014 Budget Process: 28:49 on Video Tape

Items discussed for review were having a citizens committee to review Town insurance policies, opportunities for increasing funds available for the Town payment and water quality improvement programs, the future of the Water Department testing laboratory, opportunities for enhancing the management of the Town vehicle maintenance and replacement policies, and observations regarding the Town budget format. Ms. Holden-Kelly stated that we should send these items all together for the BOS to review and asked the committee to review these topics and what points (not recommendations) we should make to the BOS. Also to see if there is anything needed to be added to the list.

Mr. Laurino stated that the town has 56 miles of roads. He asked if the town has a budget process that shows the useful life of the roads incorporated in a capital plan spread out to repair the roads so they do not fall behind. Mr. J. Fuller stated the priority list needs to be finalized and incorporated with the repair program that is already in force. The town has been waiting for the latest EPA regulations concerning this issue which can affect the scheduling and funding of the necessary repairs. Mr. J. Fuller stated that the town has been budgeting money each year for road repairs/drainage and what is not used will carry forward to the next year.



FINANCE COMMITTEE MINUTES

Board, Committee, and Department Reports: 48:05 on Video Tapes.

Mr. Sigel reported that the BOS meeting held on September 5th had spent quite a bit of time discussing the Wastewater Phase I plan which the Cape Codder wrote an article about. Ms Holden-Kelly stated that all should view the meeting online if you did not attend as it was very informative. All agreed that we must move forward with the project. Mr. J. Fuller stated that he has thirteen questions for the Town departments to answer concerning issues that were brought up during the meeting so that they can develop a final plan. Mr. J. Fuller said as soon as the BOS receive the final Weston and Sampson CWMP technical and cost analysis report the Board of Water and Sewer Commission can ascertain the betterment and tax percentages policy.

Mr. D. Fuller reported on the Board of Health August 16th meeting. New regulations for the delivery of Tobacco and Nicotine products will become effective January 1st of 2013. Due to new state regulation permits the Town now has four official beaches for swimming which are Nauset, Skaket, Crystal Lake, and Pilgrim Lake. Rock Harbor village is going to upgrade their waste water system and the Tonset Woods complex, which is run by the state, has submitted a design solution for approval to their waste water system which has had problems in the past.

Mr. Sigel reported that the Affordable Housing committee stated the interiors of the Tonset Wood complex is in good condition but the outside of the buildings are in need of repair. The state has just developed a CIP to fund these needed repairs. Also the upgrade design of the failing septic system has been approved. Mr. Sigel also stated the issue of lack of parking spaces at Skaket Beach. He suggested that the Gavigan property could be used for additional parking generating more revenue. Ms. Holden-Kelly stated that there are some logistical issues concerning the use of the property which needs to be looked into.

Mr. Rooker reported that at the last Renewable Energy Committee (REC) meeting it was stated that the landfill solar project is moving along but the deadline for the Cape and Vineyard Energy Compact (CVEC) has passed so the BOS will have to negotiate a new rate fixed rate with CVEC. Also the Cape Cod Light Compact (CCLC) had a three year budget for FY 2010 – 2012 in the amount of 54 million and the budget for the next three years has been proposed at 80.5 million. This will include conversion of existing lighting to LED technology and the additional use of natural gas. Mr. J. Fuller stated that there are two test areas where CCLC will install LED lights in town at no cost to Orleans.



FINANCE COMMITTEE MINUTES

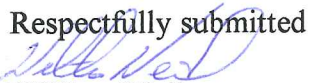
New Business: *68:50 on Video Tape*

Ms. Holden-Kelly reviewed agenda items for our next meeting on the 20th and the joint BOS/FinCom budget meeting on the 19th.

Adjournment: *70:32 on Video Tape*

There being no further business before the committee the meeting was adjourned at 8:11 p.m.

Respectfully submitted


William Weil
Acting Secretary

Next Meeting:

BOS/FinCom joint meeting Wednesday September 19, 2012 at 6:45 pm in the Nauset Room at the Town Office Building.

FinCom regular meeting on Thursday September 20, 2012 at 7:00 pm in the Nauset Room at the Town Office Building.